



Coastal Oaks Homeowners' Association, Inc.  
600 Bluewater Drive  
Ponte Vedra, FL 32084

December 31<sup>st</sup>, 2017

### **RE: 2018 Coastal Oaks Homeowners' Association Dues**

The 2018 Coastal Oaks Homeowners' Association dues have been approved for **\$438.00** to be charged quarterly and paid by every member of the association on **January 1<sup>st</sup>**, **April 1<sup>st</sup>**, **July 1<sup>st</sup>**, and **October 1<sup>st</sup>**. All payments are considered late if received after the 10<sup>th</sup> of the month and are subject to late fee and collection charges.

#### **Payment Options**

- **Payment by Check**: Submit your payment coupon along with your check. Please be sure to write your 14-digit account number on your check. To ensure timely recording of your association payment(s):
  - ✓ Please send you payment to the following address:  
Coastal Oaks HOA  
FirstService Residential Florida  
PO BOX 28157  
Miami, FL 33102-8157(You may also mail or drop off a check at the clubhouse for processing.)
  - Note: If you would like to pay on-site in the management office you must use a personal check. Any money orders, business checks, bill pay checks, etc. will have to be forwarded to the address above and will add additional processing time.
- **Payment by Bill Pay**: You can set up bill pay through your bank. If you choose to use this option, please use the address and instructions above and be sure to notate your account number.
- **Payment Online**: You may make convenient, worry-free, and automatic assessment payments through your community website or [www.fsresidential.com](http://www.fsresidential.com). From the home page, select Make a Payment > Enter your Zip Code> Select Pay by Direct Debit or Pay by Credit Card. You have the option of making:
  - Recurring payments through your checking or savings accounts
  - One-time payment through your checking or savings accounts
  - Credit Card payment (convenience fees may apply)
- **Payment Over the Phone**: You may make payments by calling our Customer Care Team at the number listed below. Convenience fees may apply.
  - Toll Free (888) 425-0001